

REQUEST FOR STUDENT CLUB TRAVEL, ACTIVITY OR FUNDS

The club activity is not approved, and not considered to be a College sanctioned event, until the request is approved by the VPA. Attach supporting documents as necessary.

Club Name: Club Campus: Key West Middle Keys Upper Keys

Fund Request Club Activity Travel Fundraiser *(attach 71.1(F) Solicitation Memorandum and letter, as necessary)*

Event Name:

Date(s): Time start: to

Location: On Campus Off Campus

Description:

How will this request benefit the students? The College?

Expected number of club members participating:

Will there be a charge for admission: Yes No Per CFK Student:
Per Non-Student:

Requesting fund source: Student Activities semesterly allotments
Fund Request Club Account Not Applicable/Not Needed

Amount of Request:

Description including vendors, products, or services:

Student Signature Advisor Signature

Assistant Director Student Activities

Activity: Approved Denied

Sufficient funds available: Yes No

Associate Vice President, College and Community Engagement

Approved Denied

Vice President, Advancement

Approved Denied

Comment: